



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, 41st FIRES BRIGADE
BUILDING 10053 BATTALION AVENUE
FORT HOOD, TX 76544

AFYB-FB-CDR

20 October 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Brigade Command Policy Letter #7 - Safety Policy

1. To be Rail Gunner Strong, it is imperative that 41st Fires Brigade be Rail Gunner Safe and properly manage risk. Daily hazards are encountered in our work environment, training areas, on the roads, and in our homes. The only way risk can be minimized is by making Composite Risk Management (CRM) inherent in all we do, 24/7, on and off-duty. Leaders are expected to utilize the 5-step risk process in all they do:

- (1) Identify the hazards.
- (2) Assess the hazards.
- (3) Develop controls and make risk decisions.
- (4) Implement controls
- (5) Supervise and evaluate.

b. The most critical aspect of successfully managing risk is engaged leadership, especially first line leaders. Know your Soldiers! Utilize active and passive listening. Identify High Risk Soldiers and develop mitigation strategies. Know what your Soldiers are doing during off-duty time.

c. Soldiers in the Brigade must use the STOPP method for their daily risk management. Stop before doing an action, Think about what you are going to do, Observe the situation and the conditions, Plan the best way to do the action, and then Proceed as you have just planned. Taking these steps can prevent harm or injury to yourself, your loved ones, and your fellow Soldiers.

2. Risk acceptance levels for 41st Fires Brigade are:

Low	Battery/Company Commander
Medium	Battalion Commander
High	Brigade Commander
Extremely High	First GO in Chain-of-Command

If a commander is unable to mitigate risk levels to his/her level of authority, then they are required to send it to the next higher level in the chain-of-command.

3. Safety certification is a key component of our leader development programs. In order to build the bench and set the foundation for safe training and off-duty environments, units will follow the guidelines below:

a. Commanders Safety Course (CSC) is required for all Battery/Company Commanders before they assume command. The CSC can be found on the US Army Combat Readiness – Safety Center website <https://safety.army.mil/> .

b. I encourage all senior NCO's through company grade officers to take the on-line Additional Duty Safety Officers Course available on the US Army Combat Readiness Center – Safety Center website <https://safety.army.mil/> as a matter of professional development.

c. All Additional Duty Safety Officers and assistants are required to take the ADSO course on-line provided by the US Army Combat Readiness – Safety Center website <https://safety.army.mil/> prior to being appointed to those duties.

4. Army Readiness Assessment Program (ARAP) was designed as a battalion commander's tool to help address the root causes of accidental loss by focusing on organizational safety climate and culture. ARAP provides battalion-level commanders with data on their formation's readiness posture. Within 90 days of taking command, battalion commanders will initiate the ARAP for their units.

5. Travel Risk Planning System (TRiPS) <https://safety.army.mil/> is an automated trip planning tool which incorporates the principals of Composite Risk Management and facilitates a dialogue between you and your supervisor prior to taking your vehicle or motorcycle outside the 150 miles local area. All Soldiers are required to utilize this tool. Soldiers outside the 150 mile local area must submit a completed TRiPS form along with their pass/leave request.

6. Rail Gunner Safe is Rail Gunner Strong!!


JOHN C. THOMSON III
COL, FA
Commanding

DISTRIBUTION:

A